

Credentialing Subcommittee Meeting Minutes

Tuesday, November 16th, 2021 7:30pm

ZOOM Meeting

Attendees: Kim Horne, Cassie Panning, Jenny Glock, Kristi Gorton, Maria Nellesen, Allen Balay

1. Certification Renewals evaluations for 2021
 - a. Committee expressed batch sizes of 80 are still too large for review. Will change batch size to 50.
 - b. No other concerns
 - c. 2022 renewal period will have no additional allowances.
2. CE Guidelines and VT Certification Renewal Requirement Revision
 - a. Form was last reviewed October 2019
 - b. Recommendation to change under section B. "Approved" to "Recommended" since this committee is now responsible for pre-approving continuing education events.
 - c. Recommendation to change in section D. "Fifty-Sixty minutes = One credit" to align with recent changes made to AAVSB RACE approval guidelines.
3. Non-Preapproved CE Guidelines
 - a. Academy of Surgical Research is an annual conference that is currently not RACE approved but our committee requests a list of CE lectures attended as they offer medical and non-medical CE.
 - i. Currently we approve all CE from this venue even though it is considered non-preapproved.
 - ii. Followed up with the BVM: If ASR applied to this Board for CE approval, most if not all of the credits would be approved by this Board, and probably RACE as well. If ASR did not apply to the Minnesota Board for approval, veterinary technicians, if licensed, could apply individually for CE credit approval within 30 days of the program. That assumption is based on current language for veterinarians.
 - iii. Addendum: This venue has been around for quite awhile and is reputable in the research community. Will add to Section B in the CE Guidelines and Renewal Requirements document.
4. Update with RACE CE calculation
 - a. RACE approval guidelines were updated in July 2021.
 - b. Current RACE guidelines: One full CE credit is awarded for 50- 60 minutes of actual instruction for live presentations.
 - c. CE credits can be awarded at a minimum of .25 (15 min) CE credits.
 - d. No programs less than .25 CE Credits will be accepted for RACE review.
 - e. Make recommendations for our Pre-Approval process and make suggestions to MAVT Convention and Vet Tech week events. Maria to update preapproval form to align our CE guidelines with RACE.
5. MN CVT Applications/Transfer Requirements Review
 - a. VT Committee voted in May 2019 to allow a VT seeking certification who has submitted their certification application past the 2-year grace period of passing their VTNE.

Requirements are to submit application requirements, submit additional 5 CE credits for every renewal period missed and submit an employment verification form.

- b. VT's who have started their certification in Minnesota, moved to another state, and then returned to Minnesota are required to submit an application and credential verification letter from that state. If their credentialing has lapsed, they are allowed to update it in that state or follow the lapsed submission guidelines in Minnesota.
6. CVT Card
- a. Currently, Allen Balay is listed as the credentialing subcommittee chair on the CVT cards along with Connie Sillerud, MVMA president. Previously, we used to have the MAVT president listed. It was proposed that since Kim Horne is the Veterinary Technician Credentialing Subcommittee co-chair for MVMA and credentialing chair for MAVT that her name be listed as MVMA/MAVT Credentialing Subcommittee Chair. Per MVMA, this change will need to be recommended to the MVMA board. Maria to propose this change with the MVMA board. Al Balay is supportive of this change.
 - b. Addendum: MVMA Executive director stated that we do not need approval from board before moving forward. CVT Cards to be updated for 2022.