

Veterinary Technician Credentialing Subcommittee Meeting Minutes

March 19th, 2020 4:30pm

Phone-In Conference through WebEx

Attendees: Dr. Allen Balay, Kim Horne, Sally Lightner, Kristi Gorton, Jenny Glock, Maria Nellessen (staff)

- I. Dr. Allen Balay called the meeting to order at 4:42pm.
 - a. Meeting minutes from June 18th, 2019 were reviewed and discussed.
 - i. **MOTION: To approve the June 2019 meeting minutes. Seconded and approved.**
- II. MAVT Pre-Approval Guidelines
 - a. Need to set more standard guidelines when submitting CE for approval. All CE (during convention and veterinary technician appreciation week) will need to be pre-approved by our committee at least 2 months in advanced. Maria to type up guidelines for submitting pre-approval application. Will need to distribute to Meri who is the state representative for MAVT to pass on to area representatives around Minnesota.
 - b. Kim has the MAVT CE certificate and will email to Maria for review.
- III. CE Credit Approval
 - a. Some National veterinary based conferences (not RACE approved) were stating “medical” on the CE certificate, and was discovered on the program agenda that practice management was offered as a track. Require all itemized CE to be submitted with ALL veterinary conferences, with attendee stating which lectures were attended.
 - b. CE (1-2 credits) was being awarded for exhibit hall at some veterinary conferences.
 - i. **MOTION: To not award CE credit for exhibit hall attendance. Seconded and approved.**
 - c. Some CE was questioned to be “in-house” based but because it’s RACE approved, we accept any CE that is RACE approved.
- IV. Certification Renewal Pendencies/Non-Compliant
 - a. When current batches are sent out to committee members for review, any “pendings” at the end of review will turn to non-compliant.
 - b. Maria updated non-compliant letter to include that CE must be submitted 90 days from posted date on top the letter.
 - c. Status while they are non-compliant is “pending”. Once they receive final notice of not submitting proper CE, their status turns to “lapsed” and they will no longer receive notifications from the MVMA, including future reminders for certification renewal.

- V. Veterinary Technician Certification Reviews
 - a. Veterinary technician review of VTNE took in 2005, and received a failed score. Received letter from AAVSB regarding her failed score.
 - i. Dr. Balay to review this letter further and reach out to AAVSB for clarification.
 - 1. **ADDENDUM:** Dr. Balay followed up and the decision was the applicant failed the VTNE.
 - ii. Maria to type up letter to veterinary technician once Dr. Balay follows up with AAVSB.
 - b. Veterinary technician was last certified in 2003, and was confirmed by MAVT that they attended MAVT conference every other year (2011, 2013, 2015, 2017 and 2019; did not have any proof prior because they do not save documents prior to that) but did not save any CE certificates. Stated that their employer would renew certification biannually. MVMA also noticed that the technician reached out to them in 2007 asking about getting their renewal up to date, but never did.
 - i. **MOTION: To not accept attendance to previous conferences without proof of CE certificate along with itemization of lectures attended. Seconded and approved.**
 - ii. Maria to type up letter and send to Dr. Balay for approval.
- VI. MVMA News
 - a. MVMA is allowing a one-time extension for 2020 certification renewals to go until September 30th, 2020, for both mail and online renewals, due to the COVID-19 pandemic.
 - i. **ADDENDUM:** Email went out to all CVT's on 3/23/2020 providing links for webinar-based CE since all live CE events are being cancelled, and announcement of extension of certification renewals for 2020 renewals until 9/30/2020.