2015 CERTIFIED VETERINARY TECHNICIAN
CONTINUING EDUCATION REPORT FORM
Proof of Continuing Education Credits & Recertification Fee is due by June 30th, 2015

DATE: _____ YEAR EXAM WAS PASSED: _____

NAME: _____ _____
First   MI   Last   Previous Name (if changed)

ADDRESS: _____ _____
Street   Previous Address (if changed)

_____ _____
City   State   Zip

PHONE: Business: _____ Home/Cell: _____

Preferred method of Certification Communications: ❑Email ❑Mail

I would like to be on the MVMA's Continuing Education Email List to receive upcoming CE notifications ❑Yes ❑No

EMPLOYER: _____ Current Role: _____

Not currently working as a Veterinary Technician ❑

E-MAIL ADDRESS: _____

Interactive Credits (Required: 7 Minimum)

Date(s):	Seminar/Course/Event Title	# Scientific/ Technical Credits	# Non- Technical Credits

Non-Interactive Credits (Limitations: Maximum of 3 accepted)

Date(s):	Seminar/Course/Event Title	# Scientific/ Technical Credits	# Non- Technical Credits

Total Credits Submitted – 10 Credit Minimum _____ _____

Minimum of 7 scientific/technical credits and maximum of 3 non-technical credits accepted

Amount Due: $60.00 (After 6/30/2015- Amount Due: $80.00 & 15 Credits)

❑ Check Enclosed   Check #: _____   Date: _____
Credit Card: ❑ MasterCard   ❑ VISA   ❑ Discover   ❑ AMEX

Name on card: _____

Signature: _____

Email address: _____
Receipt will be sent to email address listed here

Card #: _____
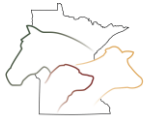
Expiration Date: _____ CVV Code: _____

Mail or Fax
CE Report Form, Certificate copies, and
Recertification Fee to:

MVMA
101 Bridgepoint Way, Suite 100
South St. Paul, MN 55075

651-645-7539 Fax

If you have questions call 651-645-7533
or email melissat@mvma.org

VETERINARY TECHNICIAN CERTIFICATION
RENEWAL NOTICE

Your Minnesota Veterinary Technician Certification will **expire June 30, 2015**. If you wish to renew your certification please follow this procedure:

- Complete the 2015 Continuing Education Report form and attach photocopies of your *certificate of attendance (DO NOT SEND ORIGINALS)* and/or any other documentation of credits obtained**.**

- On the Continuing Education Report Form, please list courses attended after July 1, 2013 and before June 30, 2015 in which you earned ten ***Continuing Education credits.

  *One Continuing Education credit is equal to 1 hour of lecture.
  Any _interactive_ course <u>related</u> to veterinary medicine will be accepted. A
  maximum of 3 credits will be accepted from _non-interactive_ sources.

  The members of the MVMA/MAVT Certification Committee reserve the right
  to not accept any CE courses it determines do not meet interactive or non-
  interactive requirements.

Changes were made to the Certification Guidelines in _2012_, please review them carefully.

- Along with your continuing education information, please enclose your renewal fee
  (<u>Make check payable to MVMA</u>):

  A. $60.00 if you renew before June 30, 2015 (postmarked by 6/30/15)
  B. If you renew after June 30, 2015, a late fee of $20.00 will be added for a total recertification fee of $80.00 plus a penalty of 5 credits for a total of 15 CE credits needed for recertification. <u>All credits must be earned by June 30, 2015.</u>

After completing your certification renewal, you will receive a letter regarding your recertification status.

We encourage you to renew your Minnesota Veterinary Technician Certification
Visit our website at <u>www.mvma.org</u> for more information and frequently asked questions.
You may also direct your questions to the MVMA office at 101 Bridgepoint Way, Suite 100 South Saint Paul, MN 55075, telephone (651) 645-7533 or e-mail <u>info@mvma.org</u>.

<u>THIS WILL BE YOUR FINAL NOTICE</u>

Sincerely,

The 2015 MVMA/MAVT Credentialing Committee

Enclosures

-- IMPORTANT! – **In order to evaluate recertification and credit approval, copies of Certificates MUST be attached to the completed Report form.**
**Late submissions are subject to a $20.00 late fee and an additional 5 credits will be required for approval

New Report Form Example

Interactive Credits (Required: 7 Minimum)

Date(s):	Seminar/Course/Event - Description	# Scientific/ Technical Credits	# Non- Technical Credits
2/5/14	MAVT Convention	3	2
5/5/14	Practice Management Seminar	0	1
11/13/14	MVMA Fall Staff Seminar – Live Webinar	7	0
12/5/14	VSPN.org – Emergency	6	0
Note: if you attended a conference or event with multiple courses, please list the conference name and provide the certificates indicating which courses you participated in. It is most important on this form to indicate source and the credit type			

Non-Interactive Credits (Limitations: Maximum of 3 accepted)

Date(s):	Seminar/Course/Event Title	# Scientific/ Technical Credits	# Non- Technical Credits
6/6/14	Idexx Online	1	0
7/9/14	VetMedTeam	1	0

Minimum of 7 scientific/technical credits and maximum of 3 non-technical credits accepted

Total Credits Submitted – 10 Credit Minimum   20   3

Please contact Melissa at (651)645-7533 or email melissat@mvma.org if you have any questions regarding your Certification Renewal